

# **P.G. Department of History**

## **Sambalpur University**

### **Alternative to MOOC Course**

#### **Basics of Archives and Museum (3 Credits) :100 Marks**

##### **Course Objectives:**

1. To introduce students to the institutions of Archives and Museums as a site of knowledge.
2. To aid students to understand the making of the primary sources for the study of history.
3. To help students understand and appreciate the different kinds of archives and museum and then new structuring in the digital era.

##### **Course Outcomes:**

1. Students would learn about the many uses of archives and museums as a site of historical and social knowledge.
2. They would be trained to use archives and understand the process of classification and cataloguing of the records.

**Unit I: Definition of Archives and Museum:** types - digital, virtual, crafts, media; difference between archives, museum, and library

This unit defines Archives and Museum. It also elaborates on the types of archives and museums which includes digital, virtual, crafts, media. It also tells the difference between archives, museum, and library.

**Unit II: History of development of archives and museums in India with one case study each**

This unit examines the history of development of archives and museums in India with one case study each.

**Unit III: Collection, documentation, preservation**

This unit elaborates upon distinct characteristics of collection. It also examines the concerns which govern its documentation and preservation.

**Unit IV: Museum presentation and exhibition**

This unit familiarizes students with the way in which museums are organised and managed. It also examines the considerations which govern the way exhibitions in museums are managed.

## ● SUGGESTED READINGS

- Singh, Kavita. (2003). "Museum is National: The Nation as Narrated by the National Museum New Delhi". in Geeti Sen (Ed.). *India: A National Culture*. New Delhi:Sage.
- Bhattacharya, Sabyasachi. (2018). *Archiving the Raj: History of Archival Policy of the Govt. of India with Selected Documents 1858- 1947*. Delhi: Oxford University Press
- Agrawal, O. P. (2007). *Essentials of Conservation and Museology*. Delhi: Sundeep.
- Kathpalia, Y. P. (1973). *Conservation and Restoration of Archive Material*. Paris: UNESCO.
- Mathur, Saloni. (2000). "Living Ethnological Exhibits: The Case of 1886". *Cultural Anthropology* vol. 15 no.4, pp. 492-524.
- Breckenridge, Carol. (1989). "Aesthetics and Politics of Colonial Collecting: India at World Fairs." *Comparative Studies in Society and History* vol. 31 no.2, pp. 195-216

## ● REFERENCE READINGS

- Ambrose, Timothy & Crispin Paine. (1993). *Museum Basics*. London: Routledge.
- Choudhary, R. D. (1988). *Museums of India and their Maladies*. Calcutta: Agam Prakashan.
- Mathur, Saloni. *India by Design: Colonial History and Cultural Display*. Berkeley: University of California.
- Nair, S. N. (2011). *Bio-Deterioration of Museum Materials*. Calcutta: Agam Prakashan.
- Sengupta, S. (2004). *Experiencing History through Archives*. Delhi: Munshiram Manoharlal.
- L.J. Bellardo and L. Carlin, *Glossary for Archivists, Manuscript Curators and Records Managers* (Chicago: Society of American Archivists, 1992)
- John Seely Brown and Paul Duguid, *The Social Life of Information* (Cambridge: HBS Press, 2002)
- Randall Jimerson, ed. *Understanding Archives and Manuscripts* (Chicago: Society of American Archivists, 2000).
- James O'Toole, *Understanding Archives and Manuscripts*, (Chicago: Society of American Archivists, 1990).